



Rev. Dr. Michael T. Bell
Senior Serving Shepherd

REGISTRATION IS NOW OPEN
MAY 20TH – JUNE 10TH 2020

FOR
VIRGINIA UNION UNIVERSITY'S
EVANS SMITH INSTITUTE

AT
PEACE BAPTIST CHURCH
712 18TH ST. NE
WASHINGTON, D.C.

Term 1

June 17th – July 22nd 2020

(All Classes are VIRTUAL until Covid-19 Stay-At-Home guidance is lifted)

| Class | Track | Schedule |
|---|----------------------------|--|
| Biblical Foundations for Leaders | Christian Studies | Thursday (7-9pm) |
| Communications & Writing tips for Ministry Leaders | Christian Leadership/Admin | Thursday (7-9pm) |
| From Call to Placement | Ministry Empowerment Track | Wednesday (6-8pm) |
| Self-Care for Ministry Leaders | Ministry Empowerment Track | Wednesday ((6-8pm) |
| Worship & Sacred Occasions (seminar certificate) | Ministry Empowerment Track | Saturdays June 20 th & 27 th (10am -1pm) |

Days/Time are subject to change after the first class in accordance with the needs of the class and instructor.

Register on-line at PBC712.org On-Line Giving (ESI) or call Rev. Dr. E. Faith Bell at 202-631-6405.



The Samuel DeWitt Proctor School of Theology's Center for Lifelong Learning and Church Leadership is an advocate and resource designed to meet the educational and developmental needs of congregations and communities. The Center works in partnership with the Baptist General Convention of Virginia, Virginia Baptist State Convention, and local church and community partners in promoting the importance of lifelong learning by providing innovative educational programs designed for congregational and community leaders and members.

The Center's workshops, seminars, conferences, and public programming aim to empower congregations and communities to collaboratively and creatively transform lives and society. For nearly a century, the Center's signature Evans-Smith Institute of Church Leadership has provided certificate programs designed to enhance the gifts of pastors and congregational members who desire to broaden their knowledge in such areas as congregational leadership and development, faith formation, ministerial preparation, religion and society, and historical and theological studies.

By creating and nurturing dynamic learning spaces for faith formation, vocational discernment, and leadership development, the Center for Lifelong Learning and Church Leadership serves as a vital partner in fostering healthy and sustainable congregations and communities.



CONTINUAL EDUCATIONAL TRACKS & CERTIFICATES

Preachers, Lay-Leaders, Members, Seekers

- Christian Studies
- Church Leadership & Administration
- Ministry Empowerment
- Theological Preparation

For more information contact

Peace Baptist Church
(202) 631-6405
Rev. Dr. E. Faith Bell

or

Virginia Union School of Theology
(804) 855-8506
Rev. Jackie Anderson



For more details of the programs of the Center for Lifelong Learning and Church Leadership GO TO VUU.EDU/THEOLOGY

THE CENTER FOR
LIFELONG
Learning & Church Leadership

SAMUEL DEWITT PROCTOR SCHOOL OF THEOLOGY • VIRGINIA UNION UNIVERSITY

**EVANS-SMITH INSTITUTE OF
CHURCH LEADERSHIP**

2020-2021

Information Packet



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(804) 855-8506
Rev. Jackie Anderson

Version May 2020

Evans Smith Institute of Church Leadership

2020-2021 Course Offerings

Christian Studies Track

- BIBLICAL FOUNDATIONS FOR LEADERS (Term 1)
- WHO WROTE THE BIBLE?
- THE CHRISTIAN STORY
- CHRISTIAN BELIEFS
- 21ST CENTURY MINISTRY

Ministry Empowerment Track

- FROM CALL TO PLACEMENT (Term 1)
- PUBLIC SPEAKING FOR MINISTRY LEADERS
- SELF-CARE FOR MINISTRY LEADERS (Term 1)
- JUSTICE & ADVOCACY
- WORSHIP & SACRED OCCASSIONS (Term 1)

Church Leadership/Administration

- COMMUNICATION & WRITING TIPS FOR MINISTRY LEADERS (Term 1)
- DEACON, DEACONESS & TRUSTEE LEADERS
- ESSENTIAL LEADERSHIP SKILLS (Term 1)
- CHURCH MEETINGS WITH PURPOSE
- TECHNOLOGY & THE CHURCH

Theological Preparation Track

- INTRO TO RESEARCH METHODS
- CRITICAL THINKING & ANALYTICAL READING
- WRITING IN THEOLOGICAL CONTEXT
- BIBLE IN DEPTH

Course Fees

\$100 per Six Weeks course

\$100 per Individual course

\$125 per Eight Weeks course

\$50 Nonrefundable Registration Fee
(NEW Students Only)

***Certificate is received in a Track if all courses are taken. However, individual courses can be taken if desired to receive a Seminar certificate.**

For more information contact:

Rev. Jacqueline Anderson

The Center for Lifelong Learning and Leadership

1500 N. Lombardy Street Richmond, VA 23220 at (804) 237-5463

Email: janderson@vuu.edu or leadingandlearning@vuu.edu



**The Evans-Smith Institute of Church Leadership
Samuel DeWitt Proctor School of Theology, VUU**

2020 -2021 New Certificate Program Offerings

Course Descriptions

Certificate in Christian Studies

Overview

The certificate in Christian Studies is the institute's primer for participants who want to explore the basics of the Christian faith. Courses in this certificate track survey the Christian faith from historical and biblical perspectives. The course of study is designed to prepare participants for leadership in multiple areas of congregational life. With courses that provide theory and practice, the participant will learn the basics and more.

Program of Study

The certificate consists of five courses. Each course is held over a six week period. Total track consists of sixty classroom contact hours.

Biblical Foundations for Leaders

This course provides the student with basic understanding of a biblical model of leadership in the church. The focus will be upon the mission of the local congregation, strategic planning for progress, administration and delegation of responsibilities, and the biblical role of ministry leadership.

Who Wrote the Bible?

The Bible is a fascinating and inspiring collection of texts. Written across centuries, writers told the story of their belief in God and God's work in history. This course examines this wonderful collection and provides resources for

studying it. The instructor will build on devotional approaches to the study of the Bible by presenting resources for reflecting on its historical and literary aspects.

The Christian Story

The history of the church did not end with the Acts of the Apostles. Modern Christians inherited a host of ancestors who prayed, organized, fought, and died to live for their Lord. Course participants will learn about some of the people who left an unquestioned mark on the Christian church(es) from the first century to the dawn of this current day.

Christian Beliefs

The scriptures we read, the traditions that we inherit, and the revelations that we receive shape our beliefs. This course gives participants an opportunity to reflect on those beliefs. The instructor will assist students with discerning and declaring their faith statements about God, Jesus the Christ, the Holy Spirit, and the church—among other topics.

21st Century Ministry

Recognizing that the church has changed over time, this class gives participants an opportunity to identify the unique challenges of the present age. The instructor and participants will develop strategies for the churches and communities that they serve.



Certificate in Church Leadership and Administration

Overview

The certificate in Church Leadership and Administration is designed for church leaders in any local church ministry. The courses provide an outline of the ministry opportunities and moments that require serious preparation and reflection for church leaders. Whether the ministry leader is planning a civil protest or preparing an agenda for a church meeting, this certificate gives participants resources for their ministry contexts.

Program of Study

The certificate consists of five courses. Each course is held over a six week period. Total track consists of sixty classroom contact hours.

Communication and Writing Tips for Ministry Leaders

Communication is essential to help us process words, sounds, signs and behaviors in order to exchange information to others. This course is designed to review basic principles of communication both written and spoken to aid the student as they prepare for written assignments in various areas of study.

Deacon, Deaconess and Trustee as Leaders

The instructor will present models of leadership for deacons, deaconesses and trustees. The purpose of this course is to strengthen the ministry of the diaconate and trustee ministries for congregational health and well-being.

Essential Leadership Skills

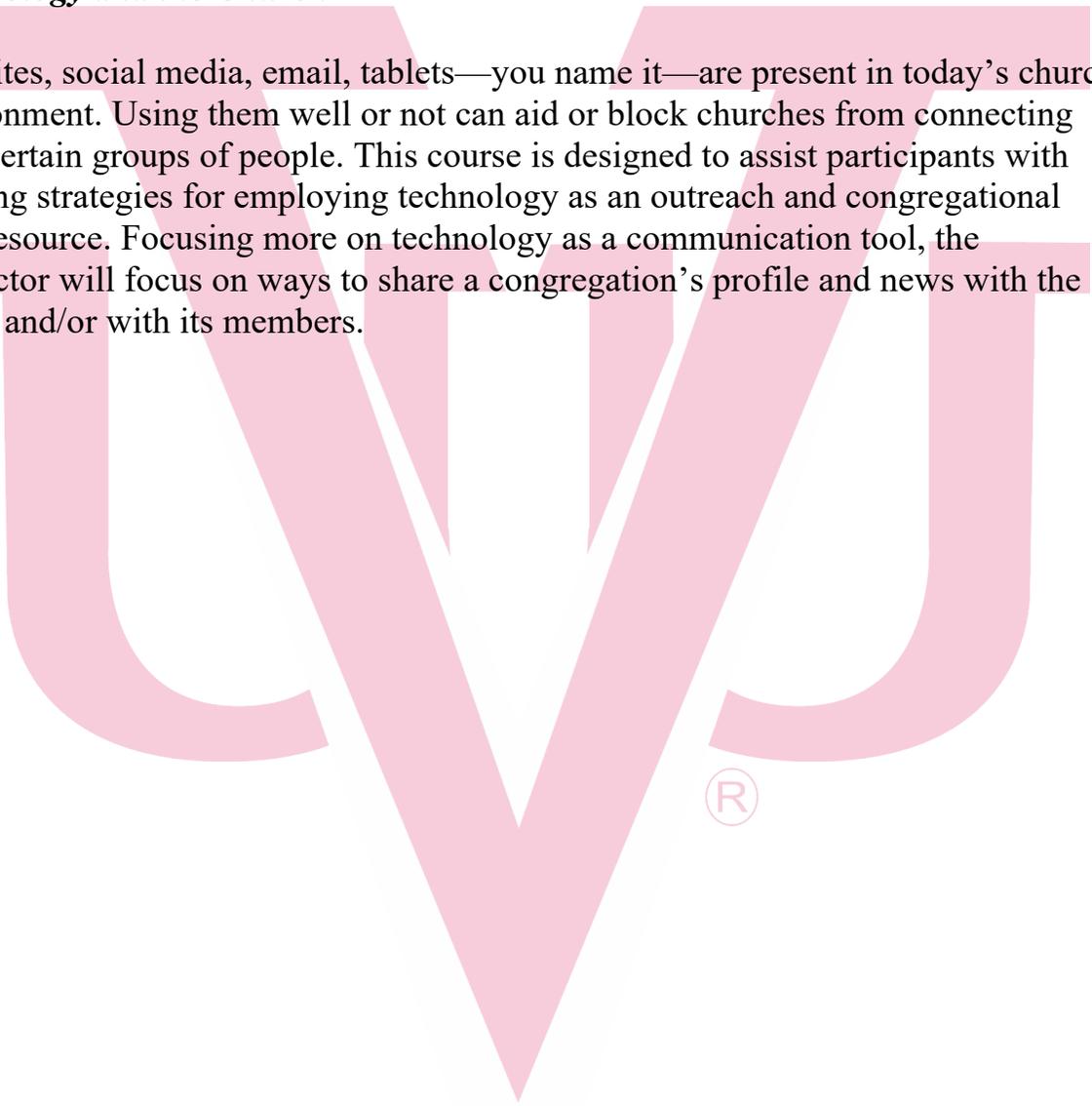
This course will explore the importance of skills necessary to lead effectively. Attention will be given to key servant leaders, i.e. deacons, deaconesses, trustees and other ministry leaders. Focus will be relating these skills to the spiritual well-being of church members. Conflict management will be introduced here as preparation for later in-depth exposure and understanding for essential ministry leaders.

Church Meetings with Purpose

Preparation is the key to a purposeful, concise, and efficient meeting. Participants will learn how to lead and participate in a meeting that has these traits as its aim. Participants will see meeting designs that include the traditional and contemporary ways to carry out meetings in a local assembly.

Technology and the Church

Websites, social media, email, tablets—you name it—are present in today's church environment. Using them well or not can aid or block churches from connecting with certain groups of people. This course is designed to assist participants with creating strategies for employing technology as an outreach and congregational care resource. Focusing more on technology as a communication tool, the instructor will focus on ways to share a congregation's profile and news with the world and/or with its members.



Certificate in Ministry Empowerment

Overview

This certificate program offers classroom instruction for pastors, clergy and ministry leaders who desire introductory courses in ministerial leadership. In some cases, these courses may be used as intentional refresher courses in preparation for ordination. The program courses will assist senior pastors who are committed to preparing newly-called ministers and current ministerial associates for leadership in the church or need to immerse themselves into a brief course of study, as well as other ministerial leaders. Taught by seasoned and skilled ministerial leaders, this “*minister-in-training*” program is for those who need more formal opportunities to explore their call and ministry charge.

Program of Study

The certificate consists of five courses. Each course is held over a six week period. Total track consists of sixty classroom contact hours.

From the Call to Placement

The call to ministry is an important moment in a person’s life. This course invites students to discern the diverse ways in which God calls and the diverse ministries to which God calls us into service. Not limited to people who have a call to pulpit ministry, church leaders will find this course to be a good way to identify the nature of their work in the local church. The course will introduce participants to denominational resources and ministry opportunities that exist within and outside of the local church.

Public Speaking for Ministry Leaders

Communication is essential to help us process words, sounds, signs and behaviors in order to exchange information to others. This course is designed to review basic principles of communication both written and spoken to aid the student as they prepare for written assignments in various areas of study.

Self-Care for Ministry Leaders

This course is designed to assist the pastoral leaders in the struggle to care for self while concentrating on caring for others, both in the family and in the church

family. Students will be encouraged to view self-care as a means of service and worship

Justice and Advocacy

From the prophets to Jesus, the religious plumb line of the Christian traditions has always leaned toward justice. Placing today's church in conversation with these traditions, this course connects faith with justice in society. The instructor and participants will identify issues and practices for churches to address as advocates for the communities they serve.

Worship and Sacred Occasions

Ministry leaders perform numerous tasks in her/his leadership position. Several responsibilities are sacred and remind us all of the precious nature of life. The course instructs students on the basic principles of moments such as baptism, communion, baby dedications, funerals, business meetings, and weddings. The instructor will introduce resources that assist with carrying out these events in the life of the church.

Certificate in Theological Preparation

Program of Study

The certificate consists of four courses, 40 hours and eight weeks of classroom contact. The courses in this program of study are designed for persons who have completed the MET Track or persons who desire preparation for theological study. (Waiver consideration for the MET Track should be discussed with the Site-Coordinator.)

Intro to Research Methods

This course introduces the student to library resources, including journals, and will assist the student in acquiring a higher level of skill in the use of doing basic research work for writing papers.

Critical Thinking and Analytical Reading

This course is designed to assist the student in acquiring a higher level of skill in reading with a critical eye and preparing written reflections on the material with analytical skill.

Writing in Theological Context

This course will assist students in developing the skill of writing within a theological context, i.e. devotional materials, journal articles, and sermons.

Bible in Depth

This course is designed to engage participants in study of the Bible in ways that will challenge them intellectually and increase their comfort level with the academic study of scripture. Students will demonstrate their comfort level of scripture through various assignments.

Structure of the U.S. Education System for Continuing Education Units (CEU)

Continuing education units, or CEUs, are awarded by many education and training providers to signify successful completion of non-credit programs and courses intended to improve the knowledge and skills of working adults. Among the most common uses of CEUs are to record refresher, transitional, or knowledge improvement accomplishments for professional workers undergoing what is called *continuing professional education*.

The typical CEU represents approximately **ten (10) contact hours** of experience in a structured continuing education experience (class, seminar, retreat, practicum, self-study, etc.) that is supervised in some way by a qualified continuing education provider.

CEUs are similar in theory to academic credits **but** differ in two important respects:

1. CEUs are not awarded for academic study and do not represent, or provide, academic credit; and
2. They may be awarded for a variety of experiences in different settings whose only common criterion is that they be measurable, supervised educational or training experiences with defined starting and ending points.

CEU CONVERSION

Some CEUs can be converted into academic credit hours, depends on the academic institution. This is done by both higher education institutions and special examining and assessment services. Academic credit can only be granted for CEUs if (1) the subject matter and nature of the CEU experience is approved as applicable to consideration for academic credit; (2) the continuing education experience has been analyzed for content and level and, if necessary, the person holding the CEUs has been examined; and (3) a formal recommendation is made by competent academic authorities (faculty, review board, etc.) based on an agreed conversion formula. CEUs are most commonly converted via a formula that considers at least ten (10) CEUs to equal a single academic credit hour.

For more information contact:

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